



## Regulatory and Other Committee

<b>Open Report on behalf of Pete Moore, Executive Director Resources and Community Safety</b>
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Report to:	<b>Audit Committee</b>
Date:	<b>22 July 2013</b>
Subject:	<b>Work Plan</b>

### Summary:

This Report provides the Committee with information on progress on agreed actions and its work plan up to November 2013.

### Recommendation(s):

1. Review the progress of agreed actions in Appendix A, and
2. Review the work plan set out in Appendix B and identify any changes.

### Background

- 1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).
- 1.2 The work plan is based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).

### Conclusion

- 2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and/or assurance.

### Consultation

### Policy Proofing Actions Required

Not applicable

### Appendices

These are listed below and attached at the back of the report	
Appendix A	Agreed Actions
Appendix B	Work Plan to November 2013

## **Background Papers**

No background papers within Section 100D of the Local Government Act 1972 were used in the preparation of this report.

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